



**Curtis Elementary Literacy Academy  
School Site Council 2024-2025**



**Minutes  
Curtis Center  
Mar 14, 2025  
7:30am**

**I. CALL TO ORDER @ 7:36am**

Roll Call:

x	Owen Ross Principal		Josue Zapata Parent/Community Member
x	Aja d'Encarnacao Teacher		Priscilla McNally Parent/Community Member
x	Yessica Stewart Teacher		Dulce Villa Parent/Community Member
x	Ashley Wooliver Teacher		Karina Gomez Parent/Community Member
x	Brandon Jackson Instructional Technology Assistant	x	Nancy Castillo Parent/Community Member
x	Alternate Certificated/ Classified Staff: Teresita Laycook		Alternate Parent/Community Members Paulina Covarrubias Brian De La Cruz

**II. INTRODUCTIONS**

Guest: Mr. and Mrs. Enriquez

**III. ADOPTION OF THE AGENDA**

The meeting agenda will be presented for adoption. *Motion: OR motioned to approve*

*Second: AW second the motion*

*Vote was unanimous. All were in favor*

**IV. ADOPTION OF MINUTES**

The prior meeting's minutes will be read and presented for adoption. *Motion: YS motioned to approve*

*Second: OR second the motion*

*Vote was unanimous. All were in favor*

**V. REPORTS**

An opportunity will be provided for school groups/organizations to present current reports.

Mrs. Roque shared about Read Across America, there were many readers who participated.

Mrs. Roque shared about the Imagination machine assembly, all students enjoyed it while listening to the stories the students wrote.



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*Motion: NC motioned to approve Second: AD second the motion  
Vote was unanimous. All were in favor*

**VI. PUBLIC COMMENT**

Mrs. Enriquez brought up a concern about the parking situation as well as concern with safety in the gates to see if there could be an alarm system.

Mr. Ross shared there is a plan in the works for next school year for the parking situation to be smoother.

Mr. Ross will call and get support form M&O to come to our upcoming meeting.

**VII. UNFINISHED BUSINESS**

There is no unfinished business at this time.

**VIII. TRAINING**

- None at this time

**IX. NEW BUSINESS**

- School Plan for Student Achievement- Mrs. Roque shared about the CA Dashboard Data, time was given to analyze the data. Council shared the EL's needed support. Based on the data, goals will be written on the SPSA.
- The School Plan for Student Achievement was previewed. In the next meeting we will dive deeper.

*Motion: YS motioned to approve Second: NC second the motion  
Vote was unanimous. All were in favor*

**X. ITEMS FOR FUTURE AGENDAS**

An opportunity will be provided for members to suggest future meeting agenda items that are of interest to the committee.

- Parking Issues support for our school.
- When is the next city council meeting?

**XI. ADJOURNMENT**

With no further business before the committee, the meeting will be declared adjourned @ 8:12 am

*Motion: AD motioned to approve Second: OR second the motion  
Vote was unanimous. All were in favor*